

Times Centre for Media and Management Studies

10 Daryaganj, New Delhi 110 002



FOR OFFICE USE ONLY

APPLICATION FORM

POST GRADUATE DIPLOMA IN JOURNALISM (2014-15) - Times School of Journalism

IMPORTANT GUIDELINES

1. Use CAPITAL LETTERS ONLY while filling up the form.
2. All essays, transcripts, etc, must be printed and signed.
3. Attach only self-attested photocopies of your Class X, XII and Graduation mark sheets.
4. Affix one passport size photograph to this application form and another to the enclosed ADMIT CARD.
5. The school reserves the right to change/alter rules and regulations pertaining to admission, syllabus, and fees etc. as it may deem fit.
6. Right of admission to the school is reserved. The decision of the Principal on recommendation of the admission committee in the case of any dispute shall be final and binding. All disputes are subject to jurisdiction at Delhi.
7. Fees for this application form are non-refundable.
8. Admission will be confirmed only on full payment of the first instalment of fees by the due date, failing which the selection will stand cancelled automatically, without any further correspondence.
9. No withdrawal of full or partly-paid fees will be allowed under any circumstances. (Rules can be seen with the administrative officer on all working days.)
10. Entrance exam fee is Rs 750 only to be paid by DD/Pay Order - made in favour of "Times Centre for Media and Management Studies", payable at New Delhi. Cheques or cash are not accepted.

www.timesmediastudies.com & www.tcms.in
Tel: 91-11-23273514, 39843369-70 E-Mail: tsjadmissions@gmail.com

1. NAME (First) _____
 (Middle) _____
 (Last) _____

2. DATE OF BIRTH Date Month Year

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3. AGE (Years) _____ 4. SEX _____

5. MARITAL STATUS _____ 6. NATIONALITY _____

7. MAILING ADDRESS _____

PIN: _____

Paste your photograph
HERE and sign across

13. ACADEMIC/NON-ACADEMIC DISTINCTIONS/AWARDS RECEIVED, IF ANY _____

14. EXTRA-CURRICULAR INTERESTS/ACHIEVEMENTS/POSITIONS OF RESPONSIBILITY HELD _____

15. WORK EXPERIENCE (INCLUDING PART-TIME & INTERNSHIPS), IF ANY

FROM -- TO	EMPLOYER NAME/LOCATION	DESIGNATION/SALARY	NATURE OF WORK

16. COMPUTER SKILLS - PLEASE TICK. (Note: These skills are not prerequisites for admission)

	VERY COMPETENT	MODERATELY COMPETENT	NOT COMPETENT
MS WORD			
MS EXCEL			
WEB-DESIGN SOFTWARE (Please mention) _____			
PAGE-MAKING SOFTWARE (Please mention) _____			
VIDEO-EDITING SOFTWARE (Please mention) _____			

17. REGIONAL/FOREIGN (NON-ENGLISH) LANGUAGE SKILLS (Please write your proficiency level in the boxes below by rating yourself on the following parameters: **A) Very Competent B) Average C) Not Competent**)

	READING	WRITING	SPEAKING
HINDI			
MOTHER TONGUE (Please mention) _____			
OTHER LANGUAGE (Please mention) _____			
OTHER LANGUAGE (Please mention) _____			

(Please Note: These language skills are not prerequisites for admission)

18. REFERENCES

A) ACADEMIC _____
 (NAME) (DESIGNATION) (TELEPHONE)

B) PROFESSIONAL _____
 (NAME) (DESIGNATION) (TELEPHONE)

19. DO YOU SUFFER FROM ANY HEALTH IMPAIRMENT/DISABILITY? IF YES, PLEASE GIVE DETAILS

20. DO YOU HAVE ANY RELATIVE(S) WORKING IN THE TIMES OF INDIA GROUP? IF YES, GIVE DETAILS

 (NAME) (DESIGNATION) (DEPARTMENT)

 (RELATION) (LOCATION) (CONTACT NO. - if any)

21. PLEASE RANK YOUR CHOICE OF SPECIALISATION IN ORDER OF PREFERENCE

INDICATE **1, 2, 3 OR 4** IN THE SPACES BELOW:

	GENERAL NEWS	BUSINESS/APPLIED COMMUNICATION	SPORTS	ENTERTAINMENT AND LIFESTYLE
OPTION				

(Please Note: Specialisation modules for Business/Applied Communication will be conducted by Times School of Marketing and Management at Times School Of Journalism)

22. HAS ANY OF YOUR WORK BEEN PUBLISHED OR BROADCAST? IF YES, PLEASE SPECIFY

23. DO YOU NEED PVT. SHARED ACCOMMODATION? PLEASE WRITE YES/NO _____

24. WHICH NEWSPAPERS, MAGAZINES, TV CHANNELS, WEBSITES, BLOGS, ETC, DO YOU READ/VIEW REGULARLY? PLEASE LIST THESE ALONG WITH THE TIME SPENT ON EACH ON A DAILY BASIS IN MINUTES (FREQUENCY).

NEWSPAPER(S)/MAGAZINE(S)	FREQUENCY

25. ARE YOU ACTIVE ON SOCIAL MEDIA? IF YES, PLEASE LIST THE SITES/APPS THAT YOU USE AND THE FREQUENCY OF USE EVERY DAY (IN MINUTES).

SITES/APPS	FREQUENCY

26. WHICH MEDIA PLATFORM INTERESTS YOU THE MOST? PLEASE GIVE YOUR RANKING BY MARKING THEM 1, 2 or 3 IN THE BOXES BELOW:

PREFERENCE	PRINT MEDIA	BROADCAST (TV)	NEW MEDIA (ONLINE)

27. IN NOT MORE THAN 500 WORDS, PLEASE WRITE ON A A4-SIZE PLAIN PAPER, **YOUR OBJECTIVE IN PURSUING JOURNALISM AT TSJ AND WHY DO YOU THINK YOU WOULD BE GOOD AT IT?** (Please attach this along with this form)

28. CHOICE OF CENTRE: Tick any one only

- May 10, 2014 (All Centres - including Delhi) _____ Choose one among the following only: Delhi-Bangalore-Kolkata-Chennai-Chandigarh-Hyderabad-Jaipur-Lucknow-Mumbai-Pune & Guwahati - (If there are inadequate number of candidates for Guwahati, then exam will be held in Kolkata.)
- May 24, 2014 (Delhi only)

I certify that I have read and understood all the Information & Guidelines provided in this application form. I further certify that the information given by me is complete and accurate to the best of my knowledge.

Place _____ Date _____ (Candidate Signature) _____
(Candidate Name) _____

PLEASE GIVE DETAILS OF DD/PAY ORDER OF RS. 750 DRAWN IN FAVOUR OF "TIMES CENTRE FOR MEDIA AND MANAGEMENT STUDIES", PAYABLE AT NEW DELHI. (CASH OR CHEQUE NOT ACCEPTED)

DD/PO NUMBER: _____ DATE OF ISSUE: _____

DRAWN ON (BANK NAME): _____ BRANCH: _____

IMPORTANT: Only those whose fees have been received will be allowed to sit for the exam. Please keep photocopies of the filled up form and DD/Pay Order for future reference. The Institute is not responsible for Postal delays. ADMIT CARDS will be dispatched by Speed Post/Courier and a scanned copy will also be mailed to the E-mail id given in the Application Form.

CHECKLIST OF DOCUMENTS TO BE SUBMITTED

PLEASE TICK

DOCUMENTS

- | | |
|--|---|
| <input type="checkbox"/>

<input type="checkbox"/>

<input type="checkbox"/>

<input type="checkbox"/> | <p>1. Application form & Admit Card, duly filled-up with PP-size photograph pasted and signed in the space provided.</p> <p>2. Self-Attested photocopies of School/Graduation Certificates/Marksheets.</p> <p>3. Single-page write-up as given in Point No. 27</p> <p>4. DD/Pay Order of Rs 750 in favour of "Times Centre for Media and Management Studies", payable at New Delhi.</p> |
|--|---|

Filled-up application form along with documents & DD/Pay Order must reach us by the last date given on our website. All applications should be addressed to:

The Principal
Times Centre for Media and Management Studies,
10 Daryaganj, New Delhi 110 002

ROLL NO.

(TO BE ALLOTTED BY THE INSTITUTE)

TO BE FILLED IN BY THE CANDIDATE IN BLOCK LETTERS

▼	▼	▼
CENTRE		
NAME		
ADDRESS		
	PIN	
E-MAIL		
MOBILE		



(Signature of Candidate)

CHOICE OF CENTRE: Tick any one only

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Principal
Times Centre for Media and Management Studies

EXAMINATION INSTRUCTIONS

1. Admission will strictly be on presentation of Admit Card and any one or more of the following Photo ID document: A) Passport B) Driving License C) PAN Card D) Aadhar Card E) Voter I-Card F) Any valid I-card issued by any other competent authority like College/Employer, etc, - subject to satisfaction of Exam Incharge.
2. Please reach the Test venue half an hour before the commencement of examination and carry your own Pen, Pencil, Eraser, Ruler, etc,.
3. Possession or Use of any Electronic device (like Mobile, Tablets, Calculator, Laptop, Headphone, etc,) inside Exam Hall is prohibited. Candidates bringing any such item(s) will have to make their own arrangements for its safety and security. The Institute, Bennett Coleman & Company Limited or any other entity will not be liable for any damage or loss caused to it.
4. Right of admission is reserved. Decision of the Principal is final.
5. Result of the Test will be notified to successful candidates through telephone/courier.